

**JOINT WORKING CEO'S
BOLSOVER, CHESTERFIELD AND NORTH EAST DERBYSHIRE
DISTRICT COUNCILS**

Thursday 10th October 2013,
Committee Room 3, Chesterfield Borough Council

Present

Wes Lumley, Jane Foley (BDC/NEDDC)
Huw Bowen, Mark Evans (CBC)
Steve Lee (NEDDC) – item 2
Rachel Driver, Bill Furness, Karen Peck (Chesterfield and North East Derbyshire
Credit Union) – item 2

Action

1. APOLOGIES

Apologies for absence were received on behalf of Angela Grundy.

2. CHESTERFIELD AND NORTH EAST DERBYSIRE CREDIT UNION –
BUSINESS PLAN

Rachel thanked the Local Authorities for their input in the Business Plan and past support. She explained the activities of the Credit Union. Bill went through the business plan. Questions were asked in relation to the Credit Union Expansion Project (CUEP). Wes enquired if, following previous comments made, £20,000 was a realistic figure for rent. Karen said that she was currently viewing properties based on a £15,000 pa rental with separate accommodation for back office. Discussions took place based on the financial plan interest at 3%. Bill enquired if the loan from CBC of £25,000 could be turned into a grant.

Huw referred to conversations in January where he had stressed that the Credit Union could not keep going back to the District Councils for further funding, this was not a sustainable position and a business plan had been requested in order to be able to identify a point of self financing.

Huw offered the following contribution from Chesterfield Borough Council, based on the financial plan interest of 3%, subject to a formal approvals process:

13/14 - £5,000
14/15 - £10,000
15/16 - £5,000

Wes confirmed that North East Derbyshire District Council had agreed, at Cabinet, a contribution of £17,000 subject to match funding from

CBC.

In relation to the loan from CBC Huw advised that it had been on a loan basis and should, overtime, be repaid. He would however speak to the Leader of CBC.

Rachel Driver, Bill Furness and Karen Peck left the meeting at 1055 hours.

Wes enquired if any monitoring should take place. It was agreed that this be done on a six monthly basis. Huw suggested that it be on an SLA basis.

Agreed that Steve draft a letter to the Credit Union confirming the contributions agreed at the meeting, based on financial plan interest at 3%, and advising on the monitoring arrangements to be put in place.

SL

Steve Lee left the meeting at 1110 hours.

3. Notes of the meeting held on 20th June 2013

Page 1 – *Transformation Challenge Fund* – Mark advised that the bid had been unsuccessful. He mentioned that High Peak and Staffordshire Moorlands had been awarded £200,000. There would however be another opportunity to bid in the future. He added that the review of Procurement would have been funded from this and enquired if the review would still be required. It was agreed to await the discussions with DCC on Shared Services. Mark agreed to progress informal discussions with DCC.

Wes spoke of some issues with the current arrangements with Procurement and advised that Bryan Mason was following this up with Bassetlaw.

Huw advised that the interim arrangement of 3 days per week at CBC was working well. They were looking at an internal Unit.

Page 1 – *Crematorium – Distribution of Surpluses* – Huw advised that the appeal hearing had found in favour of the applicant. He said that CBC would therefore be requesting that surpluses be returned to each authority in 13/14. Wes agreed to speak to the Leader/Deputy Leader at BDC to gain their views on future years.

Page 1 – *Economic Development Priorities North Derbyshire District and Bassetlaw District Council* – wait and see if any comeback.

Page 2 – *Audit* – Head of Internal Audit Consortium position not yet advertised. Derbyshire Dales are interested in joining the Consortium. Discussions to take place at Derbyshire level.

AGREED that the Notes of the meeting held on 20th June 2013 be approved as a true and correct record.

4. DECISIONS OF JOINT BOARD HELD ON 15TH JULY 2013

1. Minutes of Previous Meetings
2. Transformation Challenge Grant Bid
3. Shared Procurement Unit Issues Update
4. Community Covenant Update
5. BCN Consultancy Update

AGREED that the Decisions of the Joint Board held on 15th July 2013 be noted.

5. NOTES OF JOINT BOARD HELD ON 15TH JULY 2013 AND MATTERS ARISING

Page 3 – *HS2 Update* – Discussion took place regarding the need for a statement to be issued to the public. Wes advised that HS2 were attending Council at NEDDC on 28th October. He agreed to raise this matter with the Leaders at BDC and NEDDC at the end of the month.

AGREED that the Notes of the Joint Board held on 15th July 2013 be received.

6. JOINT WORKING PROJECTS UPDATE

Building Control – a meeting had been arranged with staff for 22nd October to go through the Options Appraisal, following which a meeting would be convened with Client Officers to discuss the outcome.

Audit - previously discussed.

Procurement – previously discussed.

7. JOINT OVERVIEW AND SCRUTINY PANEL FEEDBACK

Jane advised that there had been a mix up and feedback had not been given at the last Joint Board. It was agreed that this be placed on the agenda for the next meeting. No new areas of work were identified.

8. CHESTERFIELD AND DISTRICT CREMATORIUM

Previously discussed.

9. ITEMS FOR JOINT BOARD

Joint Overview and Scrutiny Panel Update
Communications

Transformation Challenge Fund
BCN – Options Appraisal
HS2

10. COMMUNICATIONS

Currently with Chesterfield Borough Council.

11. ANY OTHER BUSINESS

Occupational Health – Mark advised that there were performance issues with the existing provider and that BDC/CBC/NEDDC were considering pulling out. We were currently 2½ years into a 3 year contract. CBC was considering options available one of which was a proposal from Avara. Agreed that Mark circulate proposal from Avara for consideration.

12. DATE OF NEXT MEETING

Discussion took place on the frequency of the CEO's Meeting and the Joint Board. It was agreed that dates remain as planned for the Chief Executive's Meeting and the Joint Board, however it was agreed that alternate meetings of the Joint Board become informal meetings.

ME

Next Meeting – 5th December 2013 – 1000 hours – BDC

The meeting concluded at 1150 hours.